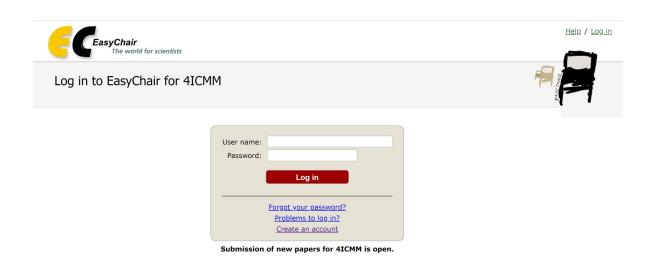
# Help for abstract submission

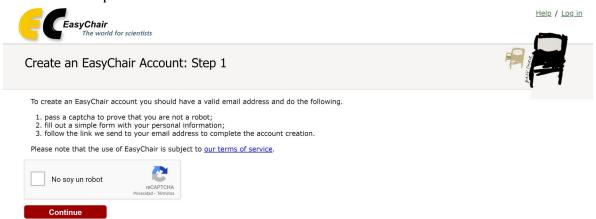
The abstracts submission will be done trough the Easy-Chair platform: If you already have an Easy-Chair account, please use your user name and password to send your submission at <a href="https://easychair.org/conferences/?conf=4icmm">https://easychair.org/conferences/?conf=4icmm</a>

# 1. EasyChair account creation

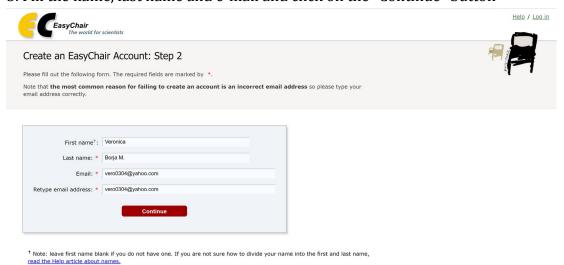
1. Go to <a href="https://easychair.org/conferences/?conf=4icmm">https://easychair.org/conferences/?conf=4icmm</a> and click in the link "create an account" which is below the Log in button.



2. Mark the captcha box and click the "Continue" button

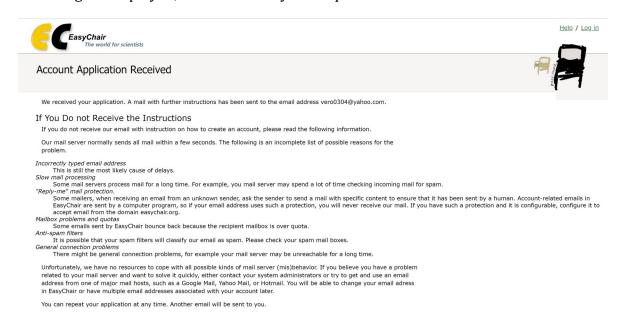


# 3. Fill the name, last name and e-mail and click on the "Continue" button



# A message is displayed, it notifies that your request has been sent.

You may also be interested about our policy for using personal information.



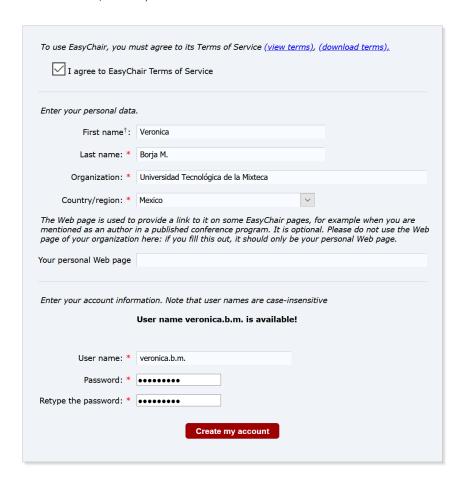
# 4. Easy-Chair will send you an e-mail with a link to finalize your registration. EasyChair account confirmation EasyChair <a href="mailto:roreply@easychair.org">roreply@easychair.org</a> To: Veronica Borja M. Dear Veronica Borja M., We received a request to create an EasyChair account for you. To create an EasyChair account, please click on this link: <a href="https://easychair.org/account/create?code=jiFBMuzegDMoJeS2VfG4">https://easychair.org/account/create?code=jiFBMuzegDMoJeS2VfG4</a> Please note that this link is only valid for one week. After one week you will have to apply for an account again. Please be aware that this is an unmonitored email alias, so please do not reply to this email. To contact EasyChair use the EasyChair contact Web page <a href="https://easychair.org/contact">https://easychair.org/contact</a> To contact EasyChair use the EasyChair contact Web page <a href="https://easychair.org/contact">https://easychair.org/contact</a>

5. The link in your e-mail will open the final form that you must fill in with some personal data and set your user and password. Finally, you click on the "create my account" button to finish the registration process.



# Create an EasyChair Account: Last Step

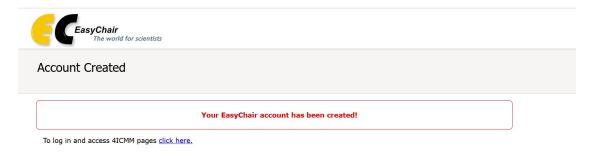
Hello Veronica Borja M.! To complete the creation of your account please fill out the following form. You should create the account within 30 minutes, otherwise you will have to fill out this form from scratch.



<sup>&</sup>lt;sup>†</sup> Note: leave first name blank if you do not have one. If you are not sure how to divide your name into the first and last name, read the Help article about names.

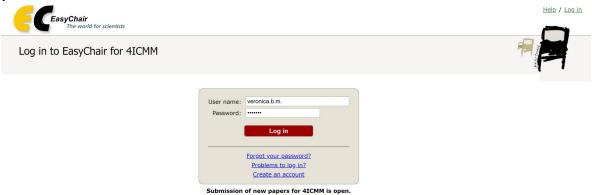
You may also be interested about our policy for using personal information.

6. Your account has been successfully created and now you can register your abstract.

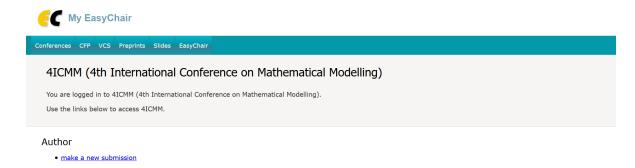


# 2. Abstract submission

1. Go to <a href="https://easychair.org/conferences/?conf=4icmm">https://easychair.org/conferences/?conf=4icmm</a> use your user and password.



2.- Click on the "make a new submission" link



# 3. Fill in all the necessary information

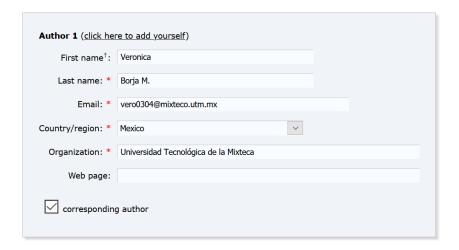


# **Author Information**

For each author please fill out the form below. Some items on the form are explained here:

- Email address will only be used for communication with the authors. It will not appear in public Web pages of this conference. The email address can be omitted for not corresponding authors. These authors will also have no access to the submission page.

  • Web page can be used on the conference Web pages, for example, for making the program. It should be a Web page of the
- author, not the Web page of her or his organization.
- Each author marked as a corresponding author will receive email messages from the system about this submission. There must be at least one corresponding author.





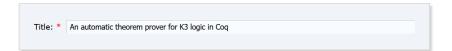


### Click here to add more authors

<sup>†</sup> Note: leave first name blank if there is no first name. If you are not sure how to divide a name into the first and last name, <u>read the Help article about names.</u>

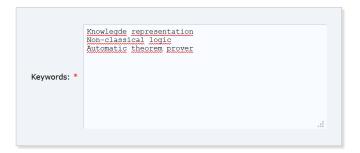
# Title

The title should be entered as plain text, it should not contain HTML elements.



# Keywords

Type a list of keywords (also known as key phrases or key terms), **one per line** to characterize your submission. You should specify at least three keywords.



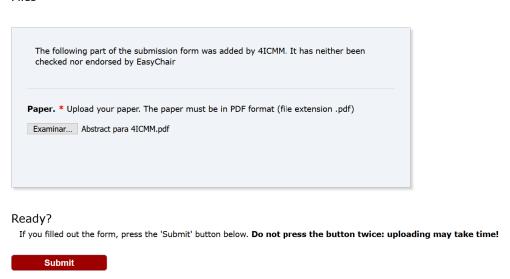
# **Topics**

Please select topics relevant to your submission from the following list. Topics are typically used for assigning submissions to reviewers and for conference analytics.

Artificial Intelligence	Biomathematics
Data Science	Engineering
Mathematical Epidemiology	Social Sciences

4. Attach the PDF file with your abstract. There is no template for the abstract but it must include, full names and affiliations of authors, at least 3 keywords and the topic of the conference that your work belongs to. Press the "submit" button and wait for the file to upload, it can take a few seconds.

### Files



5. Once the submission is concluded it notifies that the abstract has been saved and displays the submission details.

